Code # BU30 (2015)

**Bulletin / Banner Change Transmittal Form**

**Undergraduate Curriculum Council** Print 1 copy for signatures and save 1 electronic copy.

**Graduate Council** - Print 1 copy for signatures and send 1 electronic copy to [pheath@astate.edu](mailto:pheath@astate.edu)

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **COPE Chair (if applicable)** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **Department Chair:** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **General Education Committee Chair (If applicable)** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Undergraduate Curriculum Council Chair** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **College Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Graduate Curriculum Committee Chair** |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Vice Chancellor for Academic Affairs** |

**1.Contact Person** (Name, Email Address, Phone Number)

Dr. Russell Jones, [rjones@astate.edu](mailto:rjones@astate.edu), 972-3988

**2.Proposed Change**

To remove CIT 3403 as a requirement for the Certificate in BIS and replace it with “Any CIT Elective”

**3.Effective Date**

7/1/2016

**4.Justification –** *Please provide details as to why this change is necessary.*

This change is made to allow more flexibility for those seeking the Certificate in Business Information Systems. It also removes the requirement of a specific 3000-level course to allow those in secondary education programs to complete the certificate through their concurrent enrollment/advanced placement programs.

**Bulletin Changes**

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| **Instructions** |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.**  **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  - Deleted courses/credit hours should be marked with a red strike-through (~~red strikethrough~~)  - New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font).  - Any new courses should be listed in blue bold italics using enlarged font (***blue bold italics using enlarged font***)  *You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon 🡪 , and selecting the text you would like to apply the change to.*  *Please visit* [*https://youtu.be/yjdL2n4lZm4*](https://youtu.be/yjdL2n4lZm4) *for more detailed instructions.* |

On page 141 of the current bulletin, remove **CIT 3403, Database Management** from the following degree requirements and replace with ***Any CIT course (not 1503 or 2033)***

**Requirements: Sem Hrs.**

**Communications Component**

ENG 1003, Composition I 3

ENG 1013, Composition II 3

**Business Knowledge Component** **Sem. Hrs.**

ACCT 2033, Introduction to Financial Accounting 3

Business Electives 6

**Information Technology Component** **Sem. Hrs.**

(Grade of “C” or better required for all courses in the Information Technology Component)

CIT 1503, Microcomputer Applications 3

CIT 2033, Programming Fundamentals 3

~~CIT 3403, Database Management 3~~

Any CIT course (not 1503 or 2033)                      3

**Total Required Hours: 24**